IOWA STATE UNIVERSITY

20221003

Agriculture Experiment Station (AES) **McIntire-Stennis (M-S) Project Proposal**

Project No.: TBD

|  |
| --- |
|  |

1. Title:

2. Personnel: Signatures\* (see footer)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *Project Director* | *Email* | *Department* |  |  |
|  |  |  |  |  |
| *Co-Project Directors*  | *(Add lines as needed)* |  |  |  |
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3. Administrative Approval: Date

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  Department chair/head |  |  |
|  |  |  |
|  NREM Department chair Dr. Stephen J Dinsmore - cootjr@iastate.edu |  |  |
|  |  |  |
|  Iowa Agriculture and Home Economics Experiment Station Dr. Carolyn Lawrence-Dill - triffid@iastate.edu |  |  |

Have you contacted the NREM Dept Chair?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | What date (approximately) did you receive approval: |  |

**Multistate:**

4. Is this a multistate activity ([AREERA Section 104 and 201](https://www.nifa.usda.gov/agricultural-research-extension-education-reform-act-1998))?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes |  | No | If yes, please provide the Project number and title |
|  |  |  |  | Project #: Title:  |

**Research oversight:** the purpose of the review committees below is to review and approve all relevant proposals to ensure that they follow University, local, state, federal, and funding agency regulations for research. Before a proposal is initiated with [NIFA](https://www.nifa.usda.gov/), it will be reviewed by the [Office of Research Ethics (ORE)](https://www.compliance.iastate.edu/) to verify appropriate research compliance committee oversight is in place and they may reach out to you for clarification regarding your proposal. For detailed information, visit the ORE [website](https://www.compliance.iastate.edu/) or [contact](https://www.compliance.iastate.edu/about/contact-us) them directly.

5. Does this project involve human subjects?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | Provide the date of one current [IRB](https://www.compliance.iastate.edu/committees/irb) approval that covers this research: |  |

6. Does this project involve the use of living vertebrate animals (other than humans)?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | Provide the date of one current [IACUC](https://www.compliance.iastate.edu/committees/iacuc) approval that covers this research: |  |

7. Does this project involve biohazards, transgenic animals, or recombinant DNA?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | Provide the date of one current [IBC](https://www.compliance.iastate.edu/committees/ibc) approval that covers this research: |  |

1. Are radioactive materials involved?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | No |  | Yes | Provide the date of one current [RSC](https://www.compliance.iastate.edu/committees/rsc) approval that covers this research: |  |

**Land buildings and facilities:**

9. Will this project use land/buildings/facilities at the [Iowa State Research and Demonstration Farms](https://farms.cals.iastate.edu/)?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | No |  | Yes | If yes, please list the resource(s) you will use (if known) |
|  |  |  |  | and contact the farm’s [Coordinator](https://farms.cals.iastate.edu/staff-directory) |
| Resources(s) you will use: |  |

10. Which legislatively mandated forestry research area(s) does this M-S project address (must answer "yes" to at least one)?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **1)** Reforestation and management of land for the production of crops of timber and other related products of the forest |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **2)** Management of forest and related watershed lands to improve conditions of water flow and to protect resources against floods and erosion |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **3)** Management of forest and related rangeland for production of forage for domestic livestock and game and improvement of food and habitat for wildlife |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **4)** Management or forest lands for outdoor recreation |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **5)** Protection of forest land and resources against fire, insects, diseases, or other destructive agents |
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|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **6)** Utilization of wood and other forest products |
|

|  |  |  |  |
| --- | --- | --- | --- |
|  | No |  | Yes |

 | **7)** Development of sound policies for the management of forest lands and the harvesting and marketing of forest products |

Use the format below to complete the proposal. This proposal should be detailed enough to give project reviewers a clear picture of the work being undertaken. These items are outlined further in “[McIntire-Stennis Project Proposal Essentials](https://www.nifa.usda.gov/mcintire-stennis-project-proposal-essentials)”

11. **Justification and Impact (suggested length, 1 page)**

 Present the (1) the importance of the problem to agriculture, forestry and rural life of the State or region; (2) reasons for doing the work (such as the needs the project will fill) and doing it at this time; and (3) ways in which public welfare or scientific knowledge will be advanced. In addition to the legislatively mandated forestry research areas, align the project to any of the emerging knowledge areas identified in the 2007 McIntire-Stennis Strategic Plan: 1) science of integration; 2) forest ecosystem services; 3) human attitudes and behaviors; 4) conflict, uncertainty, and decision-making; 5) technological advancements, productivity, and forest applications; and 6) urban ecosystems and NIFA’s societal challenge on Changing Climate. The M-S Strategic Plan can be accessed as follows: <http://www.naufrp.org/node/35>. Include how you are addressing stakeholders’ input. What may be the benefits of the proposed activity? How will your project enhance the infrastructure of research, education, and extension? It may be helpful to break down your response by objective, answering all the questions for each objective.

12. **Previous Work and Present Outlook (suggested length, 2 pages)**

 A brief summary of previous research (citing important and relevant publications/literature); status of current research; and the additional knowledge needed which the project is expected to provide. What are the knowledge gaps being addressed? How important is the proposed activity to advancing knowledge and understanding within its own field or across different fields? Provide evidence of the efforts made to avoid duplication of research. Applicants should consider the likelihood that the research is currently undertaken elsewhere, and if so make every effort to ensure they are aware of, and not duplicating such research. If your new project is associated to previously funded projects, describe what was accomplished in the original funded project and how this application will advance the accomplishments of the previously funded project. The CRIS Database (http://cris.nifa.usda.gov/ ) may assist you in this search and identification of duplicative work being done. (Literature citations are listed at the end of the project proposal.) It may be helpful to break down this section by objective.

13. **Objectives (list)**

 Objectives should be clear, specific, and attainable within the duration of the project (maximum of 5 years). Present the objectives as a numbered list. Two to four is usually the right number of objectives for most projects. Do not give sub-objectives here.

14. **Procedures (suggested length, 2 pages)**

 A statement of the essential working plans and methods to be used in attaining each of the stated objectives. Procedures should correspond to the objectives and follow the same order. Phases of the work to be undertaken currently should be designated. Location of the work and the facilities and equipment needed should be indicated. Wherever appropriate, the procedure should produce data suitable for statistical analysis. The procedure should reflect careful planning and should provide flexibility for changes if changes became necessary.

15. **Duration and Timetable.**

An estimate of the maximum time required to complete the project and publish results. For the timetable, list major activities and/or objectives and their corresponding time of completion. For example: Objective 1 will be realized in 7 months’ time (Jan. 1 - July 31, 20XX). Projects are limited to a maximum of 5 years. If major changes in the objectives occur, it is advisable that a new or revised project proposal be prepared and submitted. A major change in procedure will require a revision of the project proposal.

16. **Financial Support (Budget).**

 Estimated annual allotments (by funds) to (1) salaries, and (2) maintenance, based on analysis of requirements for labor, equipment, supplies, travel, and other operating expenses. Please indicate total of federal funds and of non- federal funds allotted to the project. Your department’s grant administrator can assist you with this. Indication of allotment by year is recommended but not required. See example below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Budget Item | Year 1 | Year 2 | Year 3 | Year 4 | Year 5 | Total |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| Total |  |  |  |  |  |  |

17. **Personnel**

 The leader(s) and other technical workers assigned to the project must include a brief resume’ (or link to a CV, no more than a page). Past accomplishments, and how these relate to the current research should be indicated. Each subject-matter unit in the agricultural experiment station and any other units of the institution contributing essential services or facilities should be identified and the responsibilities of each should be indicated. If there is an advisory, coordinating, or directing committee for the project, the official title of the committee should be listed. The percent of time committed for concurrent projects must not exceed 100%.

18. **Cooperation / Collaboration**

 A statement listing the U.S. Department of Agriculture or other stations, institutions, or agencies (external to Iowa State University) expected to cooperate formally or informally on the project. If project is part of a Regional Project, list Regional Research Project Number.

19. **Literature Cited**

 List all references cited in the proposal. Use any standard format for presenting complete citations, including titles. All references should be in the same format.

20. **Proposal Reviewers:**

 Contact information for three to four on-campus reviewers (not limited to your Department or CALS faculty) qualified to evaluate all or part of the content of the proposal, **who have agreed to review your project**.

After communicating with the reviewers, including asking them about their availability within the near term, please list them in order of higher to lesser availability below.

On-campus reviewers, that have agreed to review this proposal:

1. Name:
E-mail:
Date contacted:
2. Name:
E-mail:
Date contacted:
3. Name:
E-mail:
Date contacted:
4. Name:
Telephone:
Date contacted: